Scarning Parish Council
Minutes of the meeting held on 15 September 2025 at Scarning Village Hall

Councillors Present: S Bunn (Chair) T Abel, M Blackburn, F Bradford, C Hewson, H Manning, N Parsons, M Steward. **In attendance:** N Hartley (Parish Clerk), Cllr W Richmond (Norfolk County Council), one member of the public.

Public Participation

The Council was asked about overhanging trees near Rushmeadow Road. Cllr Hewson said that Norfolk County Council had inspected the parish in August and that this may be on the Council's list to contact the landowner.

1 Apologies for Absence

Apologies were received from Cllr Eveling, due to a prior commitment, and from Cllrs Turner and Hewett (Breckland Council).

2 Declarations of Interest

None.

3 Minutes

It was **RESOLVED** to approve the minutes of the meeting held on 18 August 2025. The Chair signed the minutes.

4 Matters Arising

None.

5 Report from District and County Councillors

Cllr Turner (Breckland Council) had sent the following report. August was recess for Council (in theory) but planning and licensing cttees met and work re local plan, devo and LGR continued at pace. The full Council meets at special meeting on 18th Sept to discuss and hopefully approve the submission from Breckland and 5 other DCs to Government for a three authority system under LGR. This document is well worth a read (published with council agenda) and if any of you can watch on 18th it will be interesting. Update on this and local plan at October meeting

Cllr Richmond (Norfolk County Council) promoted the Norfolk Community Fund, which funds local projects. Details are available on the Council's website.

6 Finance

6.1 The Council approved the following payments to be made in accordance with the Budget:-

N Hartley, clerk's salary, £1,000 (Standing Order)
N Hartley, salary increase backdated to April 2025, £170.10
HMRC, clerk's Paye, £140.92
N Hartley, reimbursement for stamps, £13.92
Norfolk County Council, legal services re sale of land at Daffy Green, £73.44
KW Services, grass cutting, £375
PKF Littlejohn, external audit fee, £252
Harry Stebbing Workshop, repair to locks on noticeboard outside Village Hall, £36

6.2 The Council noted completion of the audit 2024/25 with no issues raised by the auditor.

7 Bank signatory

It was **RESOLVED** to add Cllr Parsons as a bank signatory.

8 Play Equipment

Cllr Manning informed the Council that a grant application had been submitted to the National Lottery and that further information had been requested and supplied. The Council will let residents know that it has submitted a grant application and that it will keep them informed.

9 Just Giving Page

Cllr Bradford said that Mr Daymond had withdrawn his offer to help and that he would forward any monies raised to the Parish Council. It was **RESOLVED** to see if the Council can set up a Just Giving page through the Clerk.

10 Car Park

The Council considered correspondence from the Village Hall Trust in which it was noted that the Trust will not be continuing with the car park project. The Council had allocated £17,700 toward the project. It was **RESOLVED** to thank the Trust for its letter and to allocate the £17,700 into general reserves.

11 Community Award

It was **RESOLVED** to buy ten pin badges (with the wording Scarning Community Award). Award winners will receive a pin badge and certificate.

12 Parish Partnership Scheme 2026

Norfolk County Council had said the zig zags outside the school were not enforceable, but become enforceable by having signage. The cost is approx £1,000 split 50-50 between Parish Council and Norfolk County Council. It was **RESOLVED** to apply for the signs.

13 Sale of land at Daffy Green

The Council's solicitors had been asked to approach the purchasers to suggest drawing up a document to the effect that the Parish Council, on completion of the sale, would have no further claim in the land. The solicitors had advised the following:- 'They have advised that they will be reporting to their client shortly as they have now reviewed the documents sent over to them.'

It was **RESOLVED** that Cllr Parsons will talk with the purchasers at the end of September to see what the Council can do to help.

14 Council noticeboards

The Council was waiting to hear from Dereham Mens Shed to order six noticeboards.

15 Hedge Cutting on Dereham Road

A member of the public had requested the hedge was cut between Hill Rise and Podmore Lane. It was **RESOLVED** to ask the landowner to cut the hedge.

16 Items for Next Agenda

Tree survey
Maintenance of the church clock
Update on installation of speed gates (Cllr Richmond said he would be speaking with the Highways Engineer)
Update on the Council's grant application for play equipment

17 Next Meeting

The next meeting will be in the Village Hall at 7pm on October 27.

The meeting was closed at 8.20pm.

Signed …… Chair
Date …….